

OAKWOOD LADIES GOLF ASSOCIATION STANDING RULES

Revised and Approved
November 2022

Standing Rules are those governing the general weekly operations of OLGA. These rules are adopted formally and put into writing so that a set policy is guaranteed and provides uniformity and continuity for the benefit of the membership. These Standing Rules differ from the Constitution and Bylaws in that they may be changed or repealed at any Executive Board meeting by a majority vote.

I. Regular Playdays

- A. Members in good standing, having a USGA approved handicap, are eligible for prizes. A handicap may be established based on a minimum of three or more scores from any 18-hole golf course prior to application. Scorecards shall contain the following information: Score, Date, Attest, and Slope and Rating of the course played.
- B. Members play from the yellow tees or, if they qualify for the Rule of 95, they may opt to play from the silver tees. Once a member's index rises above 37.5, she is required to play from the silver tees.
 - Rule of 95 – If age + HC index = 95 or more, a member may opt to play from the Silver tees.
- C. Regular playdays shall be every Tuesday during the prescribed golf season with the exception of holidays or the golf course being closed for play. Sign-up for play shall be on the Chelsea Automated Tee Time System. Deadline for sign-up is noon Friday. Pairings will be posted at the Clubhouse and on the OLGA website.
- D. Regular play shall consist of eighteen holes each playday. The Tournament Chair shall determine the weekly competition.
- E. Regular competition prizes will be determined by the Tournament Chair and approved by the Executive Board. Weekly winners will be posted.
- F. On playdays, each group shall keep the official scorecard to be signed by scorer, attested by all other players, and deposited in the OLGA mailbox. On other days each player must post her own score.
- G. Members who are delinquent in annual dues and/or cancellation fees are not eligible to participate in regular playdays, tournaments, or voting.
- H. Check-in at the Pro Shop for playdays should be thirty minutes before tee time.
- I. Policy for 'Late Cancellations' and 'No-Shows':
 - 1. If you need to cancel by Friday noon, call Chelsea and follow the prompts for "event request".
 - 2. If you need to cancel between Friday noon and Monday at noon, call the OLGA cancellation line (480 317-3650, ext. 2) and leave your name, phone number and the date you wish to cancel.

3. If you cancel after Monday at noon, call the Pro Shop at 895-1159, ext. 7. (This is a courtesy call only and does not absolve a player from being assessed the \$3 cancellation fee. See below.)
 4. If a player does not show up without canceling prior to 5 pm the night before the day of league play, she will be assessed \$5 which must be paid within one (1) week in order to be paired for play the following week.
- J. When the play of the day is for a four-person team format not covered under the USGA Rules of Golf, each member of the team shall be considered a “partner” of the other and the applicable rules shall apply.

II. **Major Tournaments**

A. **Eligibility**

1. Members in good standing must have a valid USGA approved handicap.
2. During the play of a major tournament, players not entered in the tournament will be able to compete in the regular Tuesday event.
3. The Overall Champion of all major tournaments must play from the yellow tees. Silver tee members may elect to play from the yellow tees for the tournament on the sign-up sheet provided, if they wish to compete to be the Overall Champion.

B. **State Medallion**

1. Four rounds of golf are played. ALL FOUR ROUNDS MUST BE PLAYED ON THE SAME 18 HOLES. Players do not have to play in all four rounds. Winners will be determined by two best low gross and two best low net scores. Medallions are awarded for both low gross and low net. No one player may win both low gross and low net.
2. Handicaps in effect at the time of each round played shall be used. Results and standings shall be posted after each round.
3. In the event of a tie, an 18-hole playoff shall be held prior to the entry deadline.
4. The AGA Representative shall conduct the State Medallion Tournament and may be assisted by the Tournament and Pairings Chairs.
5. Medallions will be presented at a meeting.

C. **OLGA Cup (Low Net Tournament)**

1. Sign up for the tournament shall be as determined by the Tournament Chair.
2. Tournament shall be in flights. Players shall be paired according to playing handicap and shall be assigned to flights based on the player's Lakes/Palms playing handicap. Handicaps shall be updated as necessary for subsequent rounds, but players shall remain in the flight assigned on the first day of the

tournament. The subsequent rounds shall be paired within flights according to standing.

3. Player with the lowest cumulative net score from the yellow tees shall be the overall winner, separated from all flights. Any ties for the overall winner shall be determined by an aggregate three-hole net play-off on Holes 16, 17, and 18 of the course played that day. The play-off will be completed immediately following conclusion of play. If the players are still tied after the three-hole play-off, a sudden-death play-off will continue beginning on Hole 1 until a winner is declared. If a player is not available for the play-off, she will be deemed to have forfeited her play-off opportunity.

For the play-off, the Tournament Chair or her designee shall accompany the competitors. The loser(s) of the overall play-off shall be moved back to her original flight and shall be considered the first-place winner in that flight. First, second and third place winners in each flight shall be awarded prizes. Any ties in the flights will be broken by the USGA recommended method.

4. Scores and standings shall be posted after the completion of each round.
5. Awards shall be presented at the end of the tournament.

D. Club Championship (Low Gross Tournament)

1. Tournament information shall be posted on bulletin board ten days prior to the tournament.
2. Sign-up for the tournament shall be as determined by the Tournament Chair.
3. Tournament shall be in flights. Players shall be paired according to playing handicap and shall be assigned to flights based on the player's Lakes/Palms playing handicap. The subsequent rounds shall be paired within flights according to standing.
4. The Club Champion may come from any flight but must play from the yellow tees. The player with the lowest cumulative gross score shall be the overall winner, separated from all flights. Any ties for the overall winner shall be determined by an aggregate three-hole playoff on Holes 16, 17 and 18 of the course played that day immediately following conclusion of the final round. If the players are still tied after the three-hole play-off, a sudden-death play-off will continue beginning on Hole 1 until a winner is declared. If a player is not available for the play-off, she will be deemed to have forfeited her play-off opportunity.

For the play-off, the Tournament Chair or her designee shall accompany the competitors. The loser(s) of the overall play-off shall be moved back to her original flight and shall be considered the first-place winner in that flight. First, second and third place winners in each flight shall be awarded prizes. Any ties in the flights will be broken by the USGA recommended method.

5. Scores and standings shall be posted after completion of each round.

III. **Duties of the Standing Committees**

All standing committee Chairs shall maintain a detailed description of their duties and may appoint a Co-Chair and/or committee to assist her in those duties.

A. **Tournament Chair**

1. The Tournament Chair, with the approval of the Executive Board, shall be responsible for scheduling all regular playdays and major tournaments.
2. The Tournament Chair shall be responsible for preparing and posting the results of major tournaments.
3. The Tournament Committee shall be composed of the Tournament Chair, Rules Chair, and the head golf professional. The Committee will set the conditions of play, form of play, course conditions and pairings.

B. **Pairings Chair**

1. The Pairings Chair, or her designee, with the approval of the Tournament Chair, shall be responsible for the preparation and posting of all regular playday and major tournament pairings.
2. The Pairings Chair, or her designee, shall print all scorecards.

C. **Handicap Chair**

1. The Handicap Chair shall follow all handicap requirements issued each year by the AGA and USGA.
2. The Handicap Chair shall post all playday scores on the computer.
3. The Handicap Chair shall keep accurate membership records and immediately report all new members to the President, Treasurer, New Member Orientation Chair, Pairings Committee and Pro Shop.
4. The Handicap Chair shall appoint a Handicap Committee to ensure the integrity of handicaps.
5. The Handicap Chair shall be responsible for recognizing the Most Improved Golfer at the December luncheon.
6. The Handicap Chair shall post all scoring corrections requested by OLGA Members.

D. **Rules/Parliamentarian Chair**

1. The Rules Chair shall thoroughly familiarize herself with the USGA Rules of Golf and Roberts Rules of Order, Revised.
2. The Rules Chair shall interpret "Local Rules" for OLGA in cooperation with the club professional, and when necessary, interpret and apply all such rules of golf.

E. Social Chair

1. The Social Chair shall be responsible for the arrangement of all social functions of OLGA such as luncheons and/or receptions.
2. The Social Chair shall be responsible for decorations, food, sign-up sheets, prizes and entertainment when necessary or required.
3. The Social Chair shall assist with other special events as required (PICO, Member/Guest, etc.)

F. New Member Orientation Chair

The New Member Orientation Chair shall be responsible for a brief orientation of all new members, acquainting them with the procedures for playdays, signing up, posting scores, etc.

G. Member Guest Chair

The Chair shall be responsible for the Member Guest event.

H. Awards Chair

The Awards Chair shall purchase all special golf awards with the approval of the Executive Board as to type and cost.

I. Hole-In-One/Birdies/Eagles Chair

1. All OLGA members in good standing are members of the Hole-In-One Club. The annual fee is included in the yearly membership dues.
2. A hole-in-one shall be recognized when it occurs during any completed regulation round on any Oakwood eighteen holes on an OLGA league play day during a scheduled event and is witnessed. Payment shall be \$100.00. The hole-in-one must have been made with the player's first shot on that hole.
3. The Chair shall compile and record all necessary information provided by the tournament chair.
4. The Chair shall conduct this on-going event commencing with the first playday in January and ending with the last playday in December. Winners will be determined every 4 months and the results posted.
5. The Chair shall maintain these records only for regulation 18-hole rounds in which a member plays her own ball.

J. Publicity Chair

The Publicity Chair shall report news and events pertaining to OLGA for publication in the Sun Lakes Splash and the web pages.

K. Sunshine Chair

The Sunshine Chair shall be responsible for sending cards to members when there is a situation of concern.

L. AGA Representative

1. The AGA Representative shall act as liaison between OLGA and AGA.
2. The AGA Representative shall conduct the State Medallion Tournament and may be assisted by the Tournament and Pairings Chairs.
3. The AGA Representative shall appoint an Alternate Representative to serve in her capacity during absence or disability.

M. Team Play Captain

1. The Team Play Captain shall have full responsibility of organizing and selecting a team according to East Valley Team Play Bylaws.
2. The Team Play Captain shall appoint a Co-Captain to assist.
3. A handicap of 25 or less is required to be eligible for team play, or the player must play to a 25 handicap.
4. In the event that eight qualifying members are unavailable for a given match, the Team Play Captain shall have the option of recruiting an OLGA member to fill any vacancy.

N. Reception Chair

1. The Reception Chair shall be responsible for coordinating food for breakfasts held prior to special tournaments. This may include posting sign-up sheets, reminding members of what they are to bring as well as coordination with Pro Shop Staff for table set-up.
2. The Reception Chair shall purchase coffee, condiments and paper products as needed for the events, replenish food as required and clean up after the event.

O. Member Roster

The Directory Chair shall be responsible for maintaining the Member Roster database and making updates as required when new Members join OLGA.

P. Photo/Historian Chair

1. The Photo/Historian Chair shall be responsible for taking photos at all Club functions. This may include the Welcome Back Luncheon, election of officers and our major tournaments.
2. The Photo/Historian Chair shall maintain a file of pictures.-

Q. Webmaster

1. The Webmaster Chair(s) shall be responsible for maintenance of the OLGA website, OLGAGOLF.com. Some information on the website is maintained by OLGA Committee Chairs, such as Tournament Chair.
2. The Webmaster shall provide new Chairpersons with update access to and training on how to update the website so they may maintain information pertinent to their responsibilities, such as the Tournament Chair and Pairings Chair. Additionally, when a Chair no longer has the responsibility, the Webmaster removes the access capability.
3. The Webmaster shall update the website for a Chair of a one-time event such as the Member/Guest, Charity or PICO. These Chairs do not have update access to the website.
4. The Webmaster shall update annually new information such as OLGA Board members, OLGA Chairs, Constitution and By-Laws, important dates, etc. In addition, old information will be removed at the end of the year.
5. The Webmaster shall be responsible for periodically removing outdated information from the website and posting photos of special events.

R. CAGD

1. The CAGD Chair shall be responsible for promoting CAGD, providing entry forms and encouraging participation in the 5-6 tournaments that are held annually.
2. The CAGD Chair shall be responsible for posting the annual tournament schedule and flyers for each tournament.
3. The CAGD Chair shall be responsible for collecting membership dues and blind draw monies, then reporting results and providing monies to the Pro Shop to post chits.

S. PICO Chair

1. The PICO (Crossover Tournament) Chair shall be responsible for coordination of the annual PICO tournament with the three other clubs, Ironwood, Cottonwood and Palo Verde.
2. The PICO Chair shall be responsible for posting a sign-up sheet for the PICO tournament and forwarding our list to the hosting club.
3. When OLGA is host of the tournament, the PICO Chair shall be responsible for appointing a committee to assist in coordination of the tournament games, pairings, breakfasts and luncheon. The PICO Chair shall work with the Tournament and Pairings Chair as required.

IV. General Rules and Etiquette

- A. No denim, halters, tank tops, cutoffs or short shorts are allowed on the course.
- B. All adjusted scores must be recorded on the computer on the day of play each time a member completes a round of 14 or more holes, except on playdays when the Handicap Chair posts all scores.
- C. Members' guests are welcome for playdays, except when major tournaments, special events or ABCD games are scheduled for members. Members shall be allowed a guest twice a year on regular playdays. Guests are not eligible for prizes. The member must notify the Pairings Chair before the posted deadline for sign-up.
- D. Players shall familiarize themselves with USGA Rules of Golf, Local Rules, and all the conditions under which golf events are played.
- E. Players shall strictly observe the USGA Rules of Golf, the etiquette of golf, and the traditions of the game.
- F. In the interest of all, play without delay. There should never be an open hole ahead of you. In order to speed up play, step aside and allow the group behind to play through.
- G. Allow players behind to play through when searching for a LOST ball. Continue play when they have passed and are out of range.
- H. Leave the green immediately after all players have holed out. Wait until you reach the next tee to record your score.
- I. Cell phones carried with players shall be turned off or placed in silent mode except in an emergency situation.
- J. Be considerate of your cart partner. Some people are sensitive to cigarette smoke and heavy fragrances.